



Film Reproduction Enquiry

Requestor Details

Name

Company

Address

e-mail

Telephone

Postcode

Film Details

If you know the particular piece of film that you would like to use please complete Section A of this form.
 If you are enquiring if we hold footage on a specific subject then please complete Section B

Section A

Accession Number	Description/Artist/Title of Work	Required Frame Size	Required container & video & audio codecs	Charge Rate as per Rate Card	Description of intended use
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Section B

Data Protection

The information being processed for the purpose of supplying a license to reuse images and will only be used for supplying you the images and managing the license the information collected will be shared with any third party license holder.
 The information being collected is being processed under the Data Protection Act legal basis of Contract.
 We will never share or use your information for marketing purposes.
 We will only keep your information for 7 years after the expiry of the license. It will be stored and processed in line with the principles of the Data Protection Act 2018. You have certain rights under the Data Protection Act and the EU General Data Protection Regulations (GDPR), which include the right to access, rectification and erasure. To enforce these rights or enquire about any other aspects of data protection, please contact
 Data Protection Officer, Plymouth City Council, Ballard House, West Hoe Road, Plymouth PL1 3BJ.
 Email: dataprotectionofficer@plymouth.gov.uk
 Plymouth City Council is registered as a data controller with the Information Commissioner's Office (registration number: Z7262171).
 The Council's full Privacy notice can be found at: <https://www.plymouth.gov.uk/aboutwebsite/privacypolicy>